

IN THE SEVENTH CIRCUIT COURT FOR THE TWENTIETH JUDICIAL DISTRICT  
STATE OF TENNESSEE/METROPOLITAN NASHVILLE – DAVIDSON COUNTY

*(PROBATE DIVISION)*

**STANDING ORDER ON ACCOUNTING REQUIREMENTS**

This Court has reviewed the impact of e-filing Rules and Local Rule § 6.01 previously adopted by the Circuit Courts for Davidson County, Tennessee and commends the staffs of the Probate Court Clerk's Office and the Circuit Court Clerk's Office, respectively, for their professionalism and due diligence in making the e-filing program successful.

Rule 7c. of the e-filing Rules states: "When instructed by the Court or Local Rules, parties shall submit the official paper copy of the documents to the Court in the manner directed by the Court." Local Rule § 6.01 states "The following documents may not be e-filed and are required to be conventionally filed in paper format...Probate Interim, Annual, and Final Settlement Accountings."

**IT IS THEREFORE ORDERED**, to insure the orderly and efficient administration of all cases currently pending or that may be filed in the future requiring the filing of interim, annual and/or final accountings in the Seventh Circuit Court, all Fiduciaries (and any parties who may be directed to e-file accountings) **SHALL** complete the following:

1. Upon e-filing an accounting (and such supporting documentation as may otherwise be required), in conformity with Local Rule § 6.01 the Fiduciary shall be and is required to file all of the original documentation directly with the Probate Court Clerk's Office. Documentation to be filed directly with the Clerk shall be delivered to the Probate Court Clerk's Office within 48 hours after e-filing.
2. It shall not be acceptable for a fiduciary to merely e-file a portion of an accounting (i.e. cover sheet, accounting register of receipts and disbursements) and to otherwise supplement the e-filing by submitting the supporting documents (i.e. bank statements, receipts, invoices, bills, or tax returns, etc. ) separately to the Probate Court Clerk's Office.
3. It is imperative that all fiduciaries, as well as all attorneys practicing in the Probate Court for Davidson County Tennessee, comply with all e-filing Rules adopted by the Court and to become familiar with them.
4. Failure to comply with this Standing Order may result in the delay of approval of an accounting, and the issuance of a show cause order which may result in sanctions, as well as costs that might otherwise be avoided.

Entered April 23, 2021

  
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JUDGE RANDY KENNEDY  
SEVENTH CIRCUIT COURT JUDGE