Quick Guide – Information Access

Case Information (cont.)

and a second second

4. Click the expansion link to view the case participants. **•** Show/Hide Participants

5. Clicking the docket listing of any text appearing in blue will cause the associated document to open as a PDF .

01-24-2018 EFILING CREDIT CARD CONVENIENCE FEE

01-16-2018 INSTRUCTIONS FOR SERVICE INSTRUCTIONS FOR SERVICE SERVICE INSTRUCTIONS :: :: On behalf of Plaintiff: MONSON MACHINERY :: Filed By: LYNN MARO

01-16-2018 COMPLAINT FILED ELECTRONICALLY COMPLAINT FILED ELECTRONICALLY COMPLAINT :: :: On behalf of Plaintiff: MONSON MACHINERY :: Filed By: LYNN MARO

01-16-2018 COURT COMPUTER RESEARCH (CIVIL) Receipt: 371447 Date: 01/24/2018

01-16-2018 DEPOSIT RECEIVED Receipt: 371447 Date: 01/24/2018

6. Docket line items with a black text are simply entries. There is no associated image with a black listing.

7. To view the list of individuals needing to be served and the means of service required (electronically or by traditional means) as of the time of conducting the search, enter the case number and click **Service List**.

	Certificate of Service
Certificate of Service	
Case Number:	2018 CV 01483
	Judge: R. SCOTT KRICHBAUM
Court:	Mahoning County
	Civil
Case Title:	Mahoning MONSON MACHINERY -vs- TAYLOR, JOAN RSK
Case Inte.	WONSON MACHINERT - W- TATEOR, JOHN ROK
This certificate was aut	omatically generated by the courts auto-notification system.
Date Generated:	01-30-2018:16:05:53
	n 01-30-2018, I electronically filed the foregoing with the Clerk of the Court by using the electronic filing system te of electronic filing to the following:
	LYNN MARO in behalf of MONSON MACHINERY
The following people	need to be notified:
	JOAN TAYLOR

8. The user may also locate the particular case on the table listing and click the "Service List" link that is to the right of the listing.

Notifications

Notifications are the official court communication regarding eFiling activity on a case. To obtain the official notification, the user must login to the eFiling system as described below. The user may also get unofficial, courtesy emails regarding efilings to the user's cases.



1. Navigate to Notifications using the Home page button or using the Notifications link under the "Cases" tab on the Menu Bar.

2. Notifications with bolded blue headings are "Unread" Notifications. Additionally, unread notifications have a closed envelope to the left of the listing.

1	otif	ications				1		
	Notifi	cations for Lynn Maro				1		
1	Delete	Mark As Read Mark As Unread				5		
		Document(s) filed by		Case Title	Case Number	Court Division		
		MOTION IN OPPOSITION TO was filed by or in behalf of GEORGE LIMBERT		LIMBERT, GEORGE -vs- ECONOMUS, PETER RSK	2018 CV 01462	Civil		
Documents: MOTION IN OPPOSITION TO MOTION FOR SUMMARY JUDGMENT :: :: On behalf of Plaintiff: GEORGE LIMBERT :: Filed By: LYNN MARO								
~		MEEM Was filles by individual ELWYN	and and a second	PANNON CHAPLE WENS WIND	01460	لىرىمە		

3. Click on the heading to open the Notice of Electronic Filing in a new browser tab.

	*** IMPORTANT NOTICE - READ THIS INFORMATION ***** NOTICE OF ELECTRONIC FILING [NEF]
A filing has been submitted to	the court RE:
-	Judge: R. SCOTT KRICHBAUM
Official File Stamp:	01-23-2018:14:33:27
Court:	Mahoning County
	Civil
	Mahoning
Case Title:	LIMBERT, GEORGE -vs- ECONOMUS, PETER RSK
Case Number	2018 CV 01462
Document(s) Submitted:	MOTION IN OPPOSITION TO MOTION FOR SUMMARY JUDGMENT
Filed In behalf of:	GEORGE LIMBERT

Notifications (cont.)

4. The top of the Notice of Electronic Filing contains case-related information, including what document(s) were filed and triggered the NEF to be sent.

5. The bottom portion of the NEF indicates the service requirements at the time the listed document was submitted. Future or past submissions may have different service requirements.

This notice was automatically generated by the courts auto-notification system.	~
The following people were notified electronically:	
LYNN MARO in behalf of VINCENT GILMARTIN	
Refer to the contents of the document(s) filed for information on how these participants were notified: CLYDE WOODSIDE	

- 6. Persons being served via the email system are listed first.
- 7. Persons still requiring service by traditional means are listed under the second heading.
- **8.** Links to the document(s) are listed under the NEF heading. Clicking the link will cause the document to open as a PDF.



9. Users can clean up the page display by using the checkbox in combination with the delete button. The system performs an auto-clean out 60 days after the NEF is delivered.

Case Information

The My Cases page gives the user easy access to cases, documents filed to the case, and to the service list information associated to a particular case at the time of the query.

1. Navigate to My Cases using the Home page button or using the My Cases link under the "Cases" tab on the Menu Bar.

Vy Cases Case Number Court 2018 cv 01483 X 4ahoning C x: 2008 CV 00112		Service List				Number of	cases displayed p	er page: [50
					Shows the second sec	ow Active O Show	Inactive O Sho	w Both	Delete
Case Title	▼ Case Number	Case Type	Judge	Court	Court Divi	sion Court Locati	on Service List I	nactive	
	2018 CV 01485	Civil - Common Pleas	MAUREEN A. SWEENEY	Mahoning County	Civil	Mahoning	Service List		
T MONSON MACHINERY -vs- JOHNSON, JILL	2018 CV 01484	Civil - Common Pleas	JOHN M. DURKIN	Mahoning County	Civil	Mahoning	Service List		
MONSON MACHINERY -vs- TAYLOR, JOAN RS	2018 CV 01483	Civil - Common Pleas	R. SCOTT KRICHBAUM	Mahoning County	Civil	Mahoning	Service List		
BURTON, ANDREA -vs- LESTER, HOWARD MA	5 2018 CV 01482	Civil - Common Pleas	MAUREEN A. SWEENEY	Mahoning County	Civil	Mahoning	Service List		
THOMAS, DAVID -VS- CROC, ROY MAS	2018 CV 01481	Civil - Common Pleas	MAUREEN A. SWEENEY	Mahoning County	Civil	Mahoning	Service List		
∃ JAMISON, JENNY -vs- BOARD OF ZONING APPEALS AMD	2018 CV 01480	Civil - Common Pleas	ANTHONY M D'APOLITO	Mahoning County	Civil	Mahoning	Service List		
MONSON, BRAD -vs- RINDERER, SHARON	2018 CV 01479	Civil - Common Pleas	ANTHONY M D'APOLITO	Mahoning County	Civil	Mahoning	Service List		

- **2.** To view a case history, use the text field to enter the case number following the pattern in the example below the text field. Click **History**.
- 3. The user may also locate the desired case on the table display and click the case number.

NOTE: Although any user with a correct case number can file, users will not be able to view a case history unless they are party to the case or counsel of record on the case. Pro Se filers may need to file a Notice of Case Association to access the Case History or documents.

