

PROBATE COURT ROCKET DOCKET PROCEDURES

EFFECTIVE JULY 1, 2024

The Probate Court Rocket Docket is heard by **Special Master Judith Lojek** on **Thursdays** at **9:00 a.m.** in **Courtroom 608**. ZOOM is available for appearance of attorneys and for observation by parties and other interested persons. However, due to the restrictions imposed by Tennessee Rules of Civil Procedure 43.01 (as amended effective July 1, 2024), witness testimony may not be taken via ZOOM during the Rocket Docket. **Therefore, it is imperative that all petitions set for hearing on the Rocket Docket must be verified, complete, accurate and uncontested so that no additional witness testimony will be needed.** For your case to be heard on the Rocket Docket, the following must be filed no later than the Friday prior to your scheduled hearing date.

- 1. Petition to Probate Last Will and Testament (LWT) (Full Administration or as Muniment of Title Only):**
 - a. Verified Petition to Probate LWT
 - b. Copy of LWT
 - c. Original of LWT (deposited with the Circuit Court Clerk)
 - d. Declinations to serve, if applicable
 - e. Consents to serve, if applicable
 - f. Waivers of bond, inventory and accountings, if applicable
 - g. Fiduciary Oath (if full administration; none required for muniment of title only)
 - h. Cost Bond
 - i. Order of Appointment (admitting LWT to probate; appointing executor if full administration)
- 2. Petition for Letters of Administration:**
 - a. Verified Petition for Letters of Administration
 - b. Declinations to serve, if applicable
 - c. Consents to serve, if applicable
 - d. Waivers of bond, inventory and accountings, if applicable
 - e. Fiduciary Oath
 - f. Cost Bond
 - g. Order of Appointment (appointing administrator)
- 3. Petition for Administrator Ad Litem Only:**
 - a. Verified Petition for Administrator Ad Litem
 - b. Declinations to serve, if applicable
 - c. Consents to serve, if applicable
 - d. Cost Bond
 - e. Order of Appointment (appointing administrator ad litem)
- 4. Small Estate:**
 - a. Verified Small Estate Petition
 - b. Copy of Death Certificate
 - c. Copy of LWT, if applicable
 - d. Original LWT (deposited with the Circuit Court Clerk), if applicable
 - e. Consents to serve, if applicable
 - f. Waiver of bond, if applicable
- 5. Adult Name Change:**
 - a. Verified Name Change Petition
 - b. Copy of Birth Certificate
 - c. Copy of Social Security Card
 - d. Copy of Government Issued Photo Identification