

# NOTICE - EFFECTIVE MAY 1, 2023

Filings to open a decedent's estate pursuant to Tennessee Code Annotated Section 30-1-117 ***must be complete prior to the case being set for hearing***. The petition to open the estate must be verified and ***contain all information required by applicable statutes and local rules***. The notice of hearing must be accurate as to the day, time and location of the hearing and must be provided to all interested persons. If there is a will or codicil, a copy must be filed as an exhibit to the petition.

Attorneys are encouraged to deposit the original will or codicil with the clerk at least one week prior to the hearing. Attorneys are also encouraged to pre-file the proposed order at least one week prior to the hearing for any matter which appears to be uncontested. Do not leave any blanks in the proposed order. The order should address the issues of bond, inventory, and accountings (indicating whether they are waived, required, or reserved).

Once the matter is set for hearing, the case filings will be reviewed for completeness. If they are incomplete, the Court will continue the matter indefinitely and require the attorney to: a) notify all interested persons of the continuance; b) complete the filings; and c) reset the matter for hearing with proper notice to all interested persons. The Court's staff will no longer be calling and e-mailing the attorneys to notify them about incomplete filings.