

**OPTION C: Plead Guilty and submit the application to attend a Defensive Driving School on **Moving Violations Only** to avoid a reported conviction to the Department of Safety.**

By signing below, I am pleading guilty. I am making application requesting the opportunity to attend Traffic School. I understand that if eligible, the assignment of School will be determined based on the seriousness of the offense and my driving history. I also understand that if I am not eligible, the fine amount of the offense will be due by the 45<sup>th</sup> calendar day from the date of issuance of the citation or a default judgment will be entered against me and a notice of suspension will be sent to the Department of Safety.

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

**Registration Form for Traffic School**

Ticket Number		
Last Name		First Name
		Middle Initial
Street Number	Street Name	Apartment Number
City		State
		Zip Code
Date of Birth		Driver's License Number
		State
		M or F
Daytime Phone (Include Area Code)		Evening Phone
		Sex
English or Spanish		In-Person Traffic School or On-Line Traffic School
Choice of Language		Type of School

**TRAFFIC SCHOOL INSTRUCTIONS**

Complete and mail the Registration Form with two payments within 30 days from the issuance date of the citation. Completion of School **SATISFIES MOVING OFFENSES ONLY**. Enclose a \$55.00 payment made payable to the Metro Government for class and enclose a \$42.00 payment made payable to the Traffic Violation Bureau for Administrative Court Cost.

Your School assignment will be mailed to the address you have provided above. If you are unable to attend on your scheduled School date, immediately call the Traffic Safety School at 862-8345. There will be a \$20.00 rescheduling fee due to the Metro Government. All rescheduling of School must be done prior to your assigned School date to avoid a default judgment being entered against you. You may **not** reschedule your School date more than **once**.

**Mail all correspondence and payments to the Traffic Violation Bureau, PO Box 196302, Nashville, TN 37219-6302.**

**For ADA accommodations for School, contact Wayne Curry at 862-8345.**

Sign language is available upon request.

**REMINDERS**

If you have been cited for both Moving and Non-Moving offenses, you must submit proof of compliance and a \$12.00 Nullification fee payable to the Traffic Violation Bureau for **each** Non-Moving offense as well as the School application and two checks described in "Traffic School Instructions" section above. If you are unable to provide proof of compliance for any Non-Moving offense, the fine amount for that offense must be paid.