

**Probate Court Clerk Filing Fees  
Effective July 1, 2016**

<u>PETITIONS</u>	<u>FEE</u>		
Petition to Probate Will	\$289.50		
Petition for Letter of Administration	289.50		
* Small Estate Affidavit <b>with Will</b>	105.50		
* Small Estate Affidavit <b>without Will</b>	100.50		
Petition to Probate for Muniment of Title <b>only</b>	284.50		
Petition for Conservatorship or Guardianship	219.50		
* Petition for Name Change	159.50		
Petition for Emancipation, Legitimation or to Correct a Birth Certificate	159.50		
Petition to Re-open	27.00		
Petition to Re-open (Estate)	32.00		
Trust Matters or any other case not otherwise provided for	284.50		
<b>* No Personal Checks or Money Orders</b>			
<b><u>MISCELLANEOUS CHARGES AND FEES</u></b>			
Filing Interim Accountings or Settlements in any case	40.00		
Filing a Claim Against an Estate	11.00		
Filing an Exception to a Claim	42.00		
Additional Certified Letters ( <i>1<sup>st</sup> Letter included in filing fee</i> )	(each) 5.00		
Filing Unprobated Will or Will of Living Person	7.00		
Petitions or Requests in an existing case ( <i>other than Request to close</i> )	18.00		
Filing any document not otherwise provided for	7.00		
Certified copy of any document or pleading	(+ .50/page) 5.00		
Acts of Congress Certification	(+ .50/page) 10.00		
Preparing Record on Appeal	300.00		
<b><u>Initial Service of Summons or Notice by:</u></b>			
Davidson County Sheriff ( <i>upon issuance per defendant/witness</i> ) <sup>①</sup>	40.00		
Out-of-County Sheriff ( <i>upon issuance per defendant/witness</i> ) <sup>②</sup>	42.00		
Secretary of State ( <i>upon issuance per defendant/witness</i> ) <sup>③</sup>	20.00		
Commissioner of Insurance ( <i>upon issuance per defendant/witness</i> ) <sup>④</sup>	15.00		
<b><u>Existing Case Service of Summons, Subpoena or Notice by:</u></b>			
	<b>Clerk</b>	<b>Service</b>	<b>TOTAL</b>
Davidson County Sheriff ( <i>upon issuance per defendant/witness</i> ) <sup>①</sup>	6.00	40.00	46.00
Out of County Sheriff ( <i>upon issuance per defendant/witness</i> ) <sup>② ⑤</sup>	6.00	42.00	\$6 / \$42
Secretary of State ( <i>upon issuance per defendant/witness</i> ) <sup>③ ⑤</sup>	6.00	20.00	\$6 / \$20
Commissioner of Insurance ( <i>upon issuance per defendant/witness</i> ) <sup>④ ⑤</sup>	6.00	15.00	\$6 / \$15

① Make check payable to **Probate Court Clerk**.

② Make service check payable to **Out of County Sheriff**.

③ Make service check payable to **Secretary of State**.

④ Make service check payable to **Commissioner of Insurance**.

⑤ **Separate checks** required – \$6 payable to **Probate Court Clerk** and \$42/\$20/\$15 payable to appropriate **service agent**.