

IN THE \_\_\_\_\_ CIRCUIT COURT FOR DAVIDSON COUNTY, TENNESSEE  
AT NASHVILLE

\_\_\_\_\_, )  
Plaintiff/Petitioner )  
vs. ) DOCKET NO: \_\_\_\_\_ )  
\_\_\_\_\_, )  
Defendant/Respondent )

**VOLUNTARY ORDER OF WAGE ASSIGNMENT**

The \_\_\_\_\_,  
(hereinafter referred to as "**Payor**"), has requested for child support payments to be made by wage assignment; therefore, it appears to the Court that an *Order of Wage Assignment* should issue to deduct support payments directly from the salary, wages, commissions, bonuses and other compensation of the **Payor**. Accordingly, the Court so makes the following findings:

The name, address and social security number of the **Payor** is:

\_\_\_\_\_  
[NAME]

\_\_\_\_\_  
[ADDRESS]

\_\_\_\_\_  
[ADDRESS]

Social Security #: \_\_\_\_\_

The **Payor** is gainfully employed at:

\_\_\_\_\_  
[NAME]

\_\_\_\_\_  
[ADDRESS]

\_\_\_\_\_  
[ADDRESS]

The name and address of the **Payee** is:

\_\_\_\_\_  
[NAME]

\_\_\_\_\_  
[ADDRESS]

\_\_\_\_\_  
[ADDRESS]

The **Payor** shall pay the sum of \$ \_\_\_\_\_ per \_\_\_\_\_ for support.

IT IS, THEREFORE, **ORDERED, ADJUDGED AND DECREED** that pursuant to *T.C.A. §36-5-501, et seq.*, the aforesaid **Employer** shall deduct from the wages, salary, commissions, bonuses or other compensation due **Payor**, the sum of \$\_\_\_\_\_ per \_\_\_\_\_, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and for each pay period thereafter. The **Employer** shall forward these payments to:

**Central Child Support Receiving Unit**  
**P. O. Box 305200**  
**Nashville, TN 37229**

The **Central Child Support Receiving Unit** shall disburse said payments to the **Payee** at the above address.

IT IS FURTHER **ORDERED** that this *Wage Assignment* shall not be used as a basis for discharge or disciplinary action against the **Payor**. Failure to comply with this *Order* shall result in a judgment being entered against said **Employer** and any successor employers.

IT IS FURTHER **ORDERED** that the **Payor** shall be responsible for making all payments herein directly to the **Payee** until the *Wage Assignment* is in effect, and at any time thereafter when the *Wage Assignment* is not in effect, directly to the **Central Child Support Receiving Unit** at the above address.

IT IS FURTHER **ORDERED** that pursuant to *T.C.A. §36-5-101(A)(4)(E)(I)*, any funds paid by the child support obligor directly to the recipient of child support that are not paid through the aforementioned *Central Child Support Receiving Unit* will be considered a gift and the child support obligor will not receive any credit for said direct payments in calculating whether or not a child support arrearage exists, regardless of who the Clerk was ordered to disburse payments to.

IT IS FURTHER **ORDERED** that the Clerk shall issue an *Income Withholding for Support Form (Wage Assignment)* to the **Employer** in accordance with this *Order*.

IT IS FURTHER **ORDERED** that all costs in this cause shall be, and hereby are, taxed to the **Payor**, for which execution may issue if necessary.

ENTERED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
JUDGE

APPROVED FOR ENTRY:

BY: \_\_\_\_\_

[Payor]: \_\_\_\_\_

[Address]: \_\_\_\_\_

[Address]: \_\_\_\_\_

[Phone #]: \_\_\_\_\_

CERTIFICATE OF SERVICE

I hereby certify that a true and exact copy of the foregoing *Order* has been sent by U.S. Mail, postage prepaid, to:

\_\_\_\_\_

[NAME]

\_\_\_\_\_

[ADDRESS]

\_\_\_\_\_

[ADDRESS]

\_\_\_\_\_

[ADDRESS]

\_\_\_\_\_

[NAME]

\_\_\_\_\_

[ADDRESS]

\_\_\_\_\_

[ADDRESS]

\_\_\_\_\_

[ADDRESS]

on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_