

Davidson County Circuit Court Clerk's Office



Accessing Document Images Via CaseLink

January, 2006

Users familiar with navigating CaseLink should have no trouble accessing document images. After logging into CaseLink and displaying the “Pleadings/Orders” screen on a case, you will notice a column with the heading, “PDF”. See Figure 1.

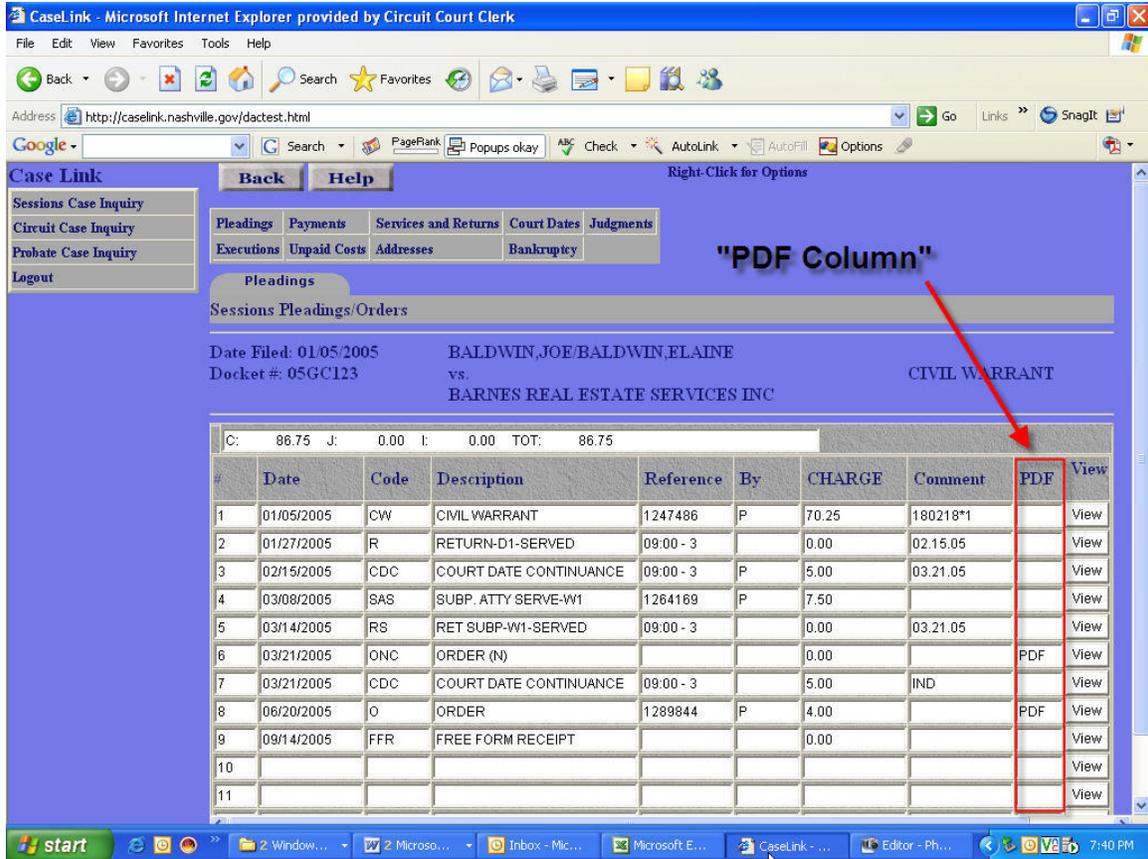


Figure 1

Line items with the characters “PDF” in the “PDF Column” have an image attached. See Figure 2.

CaseLink - Microsoft Internet Explorer provided by Circuit Court Clerk

Address: http://caselink.nashville.gov/dactest.html

Case Link

Sessions Case Inquiry
Circuit Case Inquiry
Probate Case Inquiry
Logout

Pleadings Payments Services and Returns Court Dates Judgments
Executions Unpaid Costs Addresses Bankruptcy

Pleadings

Sessions Pleadings/Orders

Date Filed: 01/05/2005 BALDWIN,JOE/BALDWIN,ELAINE
Docket #: 05GC123 vs. CIVIL WARRANT
BARNES REAL ESTATE SERVICES INC

C: 86.75 J: 0.00 t: 0.00 TOT: 86.75

#	Date	Code	Description	Reference	By	CHARGE	Comment	PDF	View
1	01/05/2005	CW	CIVIL WARRANT	1247486	P	70.25	180218*1		View
2	01/27/2005	R	RETURN-D1-SERVED	09:00 - 3		0.00	02.15.05		View
3	02/15/2005	CDC	COURT DATE CONTINUANCE	09:00 - 3	P	5.00	03.21.05		View
4	03/08/2005	SAS	SUBP. ATTY SERVE-WI	1284189	P	7.50			View
5	03/14/2005	RS	RET SUBP-W1-SERVED	09:00 - 3		0.00	03.21.05		View
6	03/21/2005	ONC	ORDER (N)			0.00		PDF	View
7	03/21/2005	CDC	COURT DATE CONTINUANCE	09:00 - 3		5.00	IND		View
8	06/20/2005	O	ORDER	1289844	P	4.00		PDF	View
9	09/14/2005	FFR	FREE FORM RECEIPT			0.00			View
10									View
11									View

Indicates Attached Image.

Figure 2

In order to view the image, simply click the “View” button to the right of the characters, “PDF”. (Figure 3) The image will be displayed in Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader installed on your computer, it can be downloaded free of charge. See www.nashville.gov/circuit/caselink for a link to the download site.

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4	03/08/2005	SAS	SUBP. CIVIL SERV. W/	1264188	P	7.50			View
5	03/14/2005	RS	RET SUBP-WI-SERVED	09:00 - 3		0.00	03.21.05		View
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8	06/20/2005	O	ORDER	1289844	P	4.00		PDF	View
9	09/14/2005	FFR	FREE FORM RECEIPT			0.00			View
10									View
11									View

Figure 3

Clicking the “View” button on lines that do not display the characters “PDF” in the “PDF Column” will display the message depicted in Figure 4.

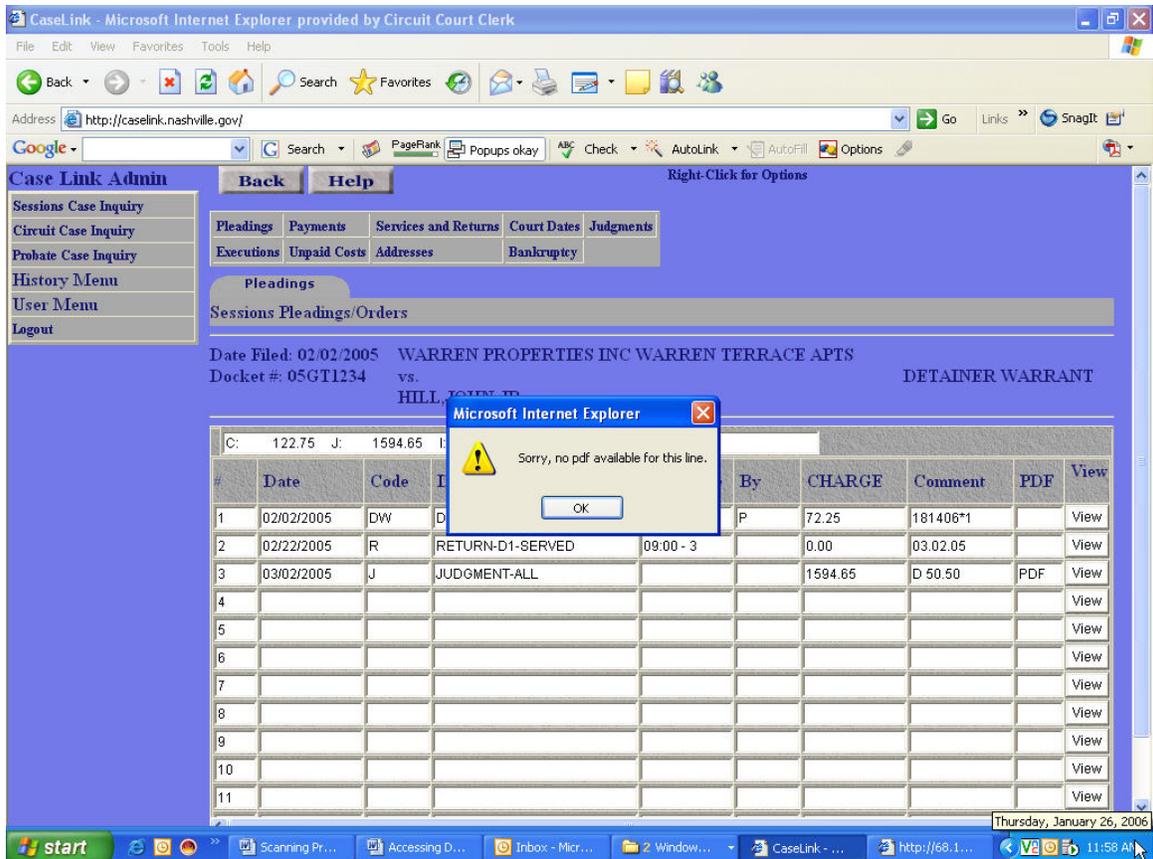


Figure 4

NOTE: If you have a popup blocker installed on your computer, you may see the error message displayed in Figure 5 when you attempt to view an image. In order to prevent this error from occurring, you must enable popups for caselink.nashville.gov in your popup blocker software.



Figure 5